



giving back

# WAITAKERE LICENSING TRUST

Minutes of the Ordinary Meeting  
held on Wednesday 29 January 2020  
at Quality Hotel Lincoln Green  
159 Lincoln Road, Henderson  
commencing at 5.02 pm

---

## OPEN MEETING

**PRESENT:** Mrs L Cooper JP *President - Chair* (LC)  
Ms L Adams (LA)  
Mr M Allen (MA)  
Mr A Flanagan (AF)  
Mr W Flaunty (WF)  
Ms B Loader (BL)

**IN ATTENDANCE:** Mrs M Weaver *WATS CFO / Trust Secretary (Minutes)*

## **APOLOGIES**

An apology for lateness had been received from P Hulse.

L Cooper / W Flaunty  
Carried

## **MINUTES OF PREVIOUS MEETING**

Resolved that the minutes of the previous Open Meeting held on 26 November 2019 be confirmed as a true and accurate record of the meeting.

L Cooper / A Flanagan  
Carried

## **MATTERS ARISING**

There were no matters arising.

## **REGISTER OF MEMBERS' INTERESTS**

Elected Members were reminded to send any changes to their interests to Lee Clark.

## **CORRESPONDENCE**

A mention was made of how appreciative schools were of Elected Members turning up to end-of-year events. The letters of thanks included in correspondence were noted.

Resolved that the Correspondence Inwards be received and accepted.

L Cooper / W Flaunty  
Carried

## **MONTHLY UPDATE REPORT**

The Monthly Update Report for December 2019 was taken as read, with the following points being highlighted:

- Discussed the departure of Mark Clayton, GM Retail and the CFO updated on the progress for recruiting a replacement. The great work and contribution made by Mark was noted and appreciated.

- Making Herstory “Women in Leadership” was noted as a great initiative.
- Million Dollar Mission event felt a bit ‘flat’; feedback was noted for next event.
- BCorp – US / Australian social enterprise model – a recognised framework that could be useful in The Trusts model as a social enterprise.
- Community Connectedness: How do we believe we are going with this? Marketing Manager best positioned to answer; perhaps something that could be discussed at the Giving Back workshop. The CFO noted that we are engaging in focus groups in respect of operations early in 2020.

Motion that the Monthly Update Report be received and accepted.

B Loader / W Flaunty  
Carried

## 2020 MEETING DATES

The matter was discussed, and it was agreed that the meeting format going forward would commence at 5pm, followed by the Open meeting at 6pm and the Closed (public excluded) meeting to follow on immediately afterwards.

The website needs to be updated and the advertisement in the Western Leader also needs to change to reflect this change to the timing for the public meetings.

There was a discussion around additional joint meetings that have in the past been immediately after the WLT meeting which restricts the time available for WLT business. Consideration will be given to moving the joint meetings to a separate day, e.g:

28 July	WATS AGM	to 29 July
28 October	WATS Six Month Shareholder Meeting	to 29 October.

It was requested, if this move is agreed by the WATS Board, that calendar appointments be adjusted with urgency.

## PUBLIC FORUM

As there were no public in attendance, there was no public forum.

## GENERAL BUSINESS

There was no general business.

## PRIVATE AND CONFIDENTIAL

*Resolved that, in accordance with Schedule 2A of LGOIMA: Resolution to exclude the public, that under section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987, that the public be excluded from whole of the remainder of the proceedings of this meeting to consider Closed Meeting agenda relating to the consideration of minutes of previous Closed meeting, the Chief Executive's report including correspondence of a commercial nature, reports and discussion on trading results and operating strategies that are considered commercially sensitive in accordance with Section 7(2)(f) and section 7(2)(h) of the Local Government Officials Information and Meetings Act 1987, to enable the Trust to have a free and frank exchange, to protect members and employees from improper pressure and harassment and enable the Trust in the carrying out of its commercial activities without prejudice or disadvantage.*

L Cooper / W Flaunty  
Carried

The Open meeting concluded at 5.45 pm

Confirmed

