



## PORTAGE LICENSING TRUST

Minutes of the Ordinary Trust Meeting  
Held on Tuesday, 28 January 2020  
At Bricklane Restaurant & Bar, 5 Clark Street, New Lynn  
Commencing at 7.00 pm

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### OPEN MEETING

**PRESENT:**

Ms P Nuttall	President - Chair	(PN)
Mr A Chand JP		(AC)
Mrs J Clews CNZM, QSO, JP		(JC)
Ms C Farmer		(CF)
Mr B Goodale		(BG)
Mr N Henderson		(NH)
Mr M Roberts		(MR)
Mr K Taogaga		(KT)
Ms L Taylor		(LT)
Ms M Watson		(MW)

**IN ATTENDANCE:**

Mr B Corban CNZM QSO	<i>WATS Board Chair</i>
Mrs M Weaver	<i>WATS CFO / Joint Acting CEO / Trust Secretary (Minutes)</i>

### **APOLOGIES**

There were no apologies.

It was noted that the Joint Acting CEO, Matt Williams, had been invited to attend but was unavailable.

### **MINUTES OF PREVIOUS MEETING**

Resolved that the minutes of the previous Open Meeting held on 25 November 2019 be confirmed as a true and accurate record of the meeting.

J Clews / A Chand  
Carried

### **MATTERS ARISING**

In response to a question regarding the numbers of car seats distributed, it was noted that the numbers were difficult to determine at this early stage, but it is planned that this important initiative will continue to be supported.

### **CORRESPONDENCE**

A note of thanks from Chaucer School was tabled with a request that it be published as Correspondence in the next papers and that a copy be displayed at Support Office.

Resolved that the Correspondence Inwards be received and accepted.

B Goodale / L Taylor  
Carried

## REGISTER OF MEMBERS' INTERESTS

Elected Members were reminded to send any changes to their interests to Lee Clark.

## MONTHLY UPDATE REPORT

The Monthly Update Report for December 2019 was taken as read, with the following points being highlighted:

- Timing of publication of Open meeting minutes was queried and the CFO confirmed that these are only published once approved.
- The CFO described the potential impact of the low unemployment rate on The Trusts.
- The Herstory 'Women in Leadership Series' event was noted, and Elected Members requested an invitation, if appropriate. The fact that both Presidents are female for the first time in The Trusts history was noted. It was also noted that the WATS Board is even on males and female members.
- The President noted the congratulations offered at the WATS Board meeting earlier in the day to the People & Culture Manager on the gender tick initiative which supports diversity at The Trusts.

Motion that the Monthly Update Report be received and accepted.

P Nuttall / A Chand  
Carried

## PUBLIC FORUM

As there were no members of the public in attendance, there was no public forum.

## GENERAL BUSINESS

There was no general business.

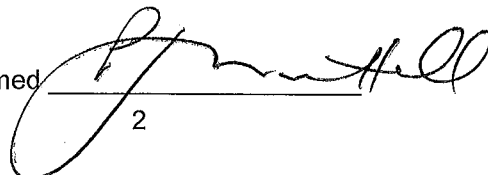
## PRIVATE AND CONFIDENTIAL

*Resolved that, in accordance with Schedule 2A of LGOIMA: Resolution to exclude the public, that under section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987, that the public be excluded from whole of the remainder of the proceedings of this meeting to consider Closed & Confidential Meeting agenda relating to the consideration of minutes of previous Closed & Confidential meeting, the Chief Executive's report including correspondence of a commercial nature, reports and discussion on trading results and operating strategies that are considered commercially sensitive in accordance with Section 7(2)(f) and section 7(2)(h) of the Local Government Officials Information and Meetings Act 1987, to enable the Trust to have a free and frank exchange, to protect members and employees from improper pressure and harassment and enable the Trust in the carrying out of its commercial activities without prejudice or disadvantage.*

A Chand / J Clews  
Carried

The meeting concluded at 7.30pm

Confirmed



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